

# Change snapshot schedule


The **Schedule** tab allows you to choose the best times to generate a snapshot on your SQL Server instance. By default, snapshots are scheduled for every Sunday morning at 3:00 am. It is recommended that you schedule snapshots to occur during "off-peak" hours.

The **Schedule** tab contains the schedule, if any, that is currently being used for the SQL Server selected instance. To change the schedule, click **Change** and select the new time and frequency for snapshot collection.

The first snapshot is taken at the first scheduled snapshot collection time. Snapshots can also be taken manually right-clicking the SQL Server instance in the **Explore Permissions** view and selecting **Take Snapshot Now**.

The **Schedule** tab displays the following information:

Option	Description
Keep snapshot for [number] days	Type, or use the up and down arrows, to indicate the number of days that you want to store snapshots in the SQL Secure Repository.
Enable Scheduling	Check this box to enable the defined audit snapshot schedule
Change	Click this button to edit your audit snapshot collection schedule.



- To view all properties of a snapshot, click the respective snapshot below the respective SQL Server in the **Audited SQL Servers** tree of the **Explore Permissions** view.
- You can also right-click the snapshot from the **Audited SQL Servers** tree of the **Explore Permissions** view and select **Properties**. The **Snapshot Properties** window opens with all its corresponding settings.

SQL Secure tells you who has access to what on your SQL Server databases. [Learn more](#) > >

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