

# How to subscribe to Alerts

[Click here for 1.0 Documentation](#)

Idera SQL Elements can send email notifications for warning or critical conditions from your environment, in order to receive these notifications you have to subscribe to alerts.

To subscribe, go to the **Administration** tab, in the **Alert Emails** section, click **Subscribe to alerts**.

The screenshot shows the Idera SQL Elements Administration interface. The top navigation bar includes DASHBOARD, EXPLORER, INSTANCES, and ADMINISTRATION (which is highlighted with a red box). The main content area is titled 'ADMINISTRATION' and contains several sections: 'Users' (with a 'Manage Users' link), 'Instances' (with 'Add SQL Server Instance' and 'Import SQL Servers' links), 'Alert Emails' (with 'Configure email (SMTP) settings', 'Subscribe to alerts' (highlighted with a red box), and 'Manage Subscriptions For All Users' links), 'Health Checks' (with a 'Manage Health Checks' link), 'Licensing' (with a 'Manage License' link), 'Tags' (with a 'Manage Tags' link), and 'Discovery' (with 'Auto Registration Options', 'Discover Instances', and 'Manage Discovery Options' links).

On the **Subscribe to Alerts** window, check the respective box and type the email address where you want to receive these notifications.

The 'Subscribe to Alerts' dialog box is shown. It has a title bar with a question mark and a close button (X). The main title is 'Subscribe to Alerts'. Below it, there is a checkbox labeled 'Receive SQL Elements alert emails for critical issues such as availability problems.' which is checked. Below the checkbox is a text input field labeled 'Email address:' containing the text 'bob@email.com'. At the bottom left, a red box highlights the text: 'Email settings have not been configured yet. Click here to configure sending alert emails.' At the bottom right, there are two buttons: 'OK' and 'CANCEL'.

## Note

If you have not configured your email settings, SQL Elements displays **Email settings have not been configured yet. Click here to configure sending alert emails**, click this option and fill the required fields, for more information go to [Configuring email settings for alert notifications](#).



### Manage users

You can also manage your subscriptions from the following sections:

- [Managing users.](#)
- [Managing subscriptions for all users.](#)