Managing tags

Tags help you group or organize your instances and databases for better management. Create and apply a tag such as "Disaster Recovery" to identify all your registered instances and databases that are vital to your disaster recovery plan, and have quick access to views and details from this group.

The following types of tags are available in this product:

- **Global tags**. Allow you to use the same tag across all IDERA SQL products integrated with IDERA Dashboard. Global tags are created in IDERA Dashboard or are imported from another IDERA product and made into a global tag through IDERA Dashboard.
- Local tags. Available only in the product in which they are created unless imported into IDERA Dashboard and converted to a global tag.

When you register an instance in an IDERA SQL product, you are given the option to associate that instance to an existing tag, or to create a new tag. You cannot assign tags to databases when adding an instance, but you can make this association when viewing instance details or database details.

Options available for tags include:

- Managing tags in IDERA Dashboard
- Manage tags for a single instance
- Bulk edit tags for several instances

Managing local tags

Local tags, available within a single IDERA product, are available by using one of the following paths to access the Manage Tags window:

- **Overview**. Click the pencil icon in the Tags section of the right sidebar.
- Administration > Manage Tags.

Below you can see the respective tabs and sections where you can find the **Manage Tags** option. Click the image to view full size.

	يدار الممتادي الممتاسين و	and the second		
an and the second second second second	the Research and party the Parks	an one in the second second	a the second	alles were as
ADMINISTRATION		Statistical contractions and the second	and the second second second second	34C 18 133
ander Neuer geschlieben eine States van geschlieben en bestellt in de seider eine eine de seider de s	NAME: A sub-the factor of the standard standard standard standard standard standard standard standard standard standar	Provident and	hilbert an der	 A messagement
Tang be		and shared senses an observa-	alamenda senda alam	 A state of a state o
n 1997). Ng kanangkangkan tan 1996, si kanang ditukun sa kanang di kanangkan tang tang sa kanangkan tang tang s	1691 Nganang Agi kepadangan padi Agi kepadalah menjada antar ditahan Angala,	A REAL PROPERTY AND A REAL PROPERTY A REAL PROPERTY AND A REAL PROPERTY A REAL PROPERTY A REAL PROPERTY AND A REAL PROPERTY A REAL PRO		15 () 'and 'a
 Bernet Bernet Berneten Berneten States auf die Berneten Berneten States auf die Berneten Berneten Berneten Berneten Berneten Berneten Berneten Berneten Berneten Berneten Berneten Berneten Berneten	4.5.15	 Change the constraints of Microsoft in a solution of 	derende orde der	MARKEN AND AND AND AND AND AND AND AND AND AN
 A set to a A set to a set to be a set to	 Second State Stat	er man gergene annen Er fan it fan it de state	1. B. 1. (1. A.	
This can plan in a second se	Antonio y Antonio (1990). Na mandra da Antonio (1990). Na mandra da Antonio (1990).		An the set of	Electron and
S Creative and the second	S. Contraction of the second	exterior environmente en proj	 CADELEASEREMENTS 0 CINERASELESSALE 	Anterior Contact
The standard sector is the standard of the standard sector is the standard sector is the standard sector is the standard sector is the standard sector.	A STATE OF A DESCRIPTION OF A DESCRIPTIO			10707 Construction of the second second
Deriver in		and the second sec		and the second state of the second
(i) (iii)		W. F. F. L.	Robert and the	
Para photo de la		energy 1	man (All)	

In the Manage Tags window you can:

• View the number of instances and databases associated with a tag

- Add new tags
- Edit the list of instances and databases associated with a tag
- Delete tags

On the Manage Tags window, click the tag name to quickly access the Edit Tag dialog for that tag.

Add a new tag

Use the following steps to add a new tag.

- 1. In the Manage Tags window, click **Add**. IDERA SQL Inventory Manager opens the Add Tag window.
- 2. Type the name of the new tag you wish to add, or type several names separating them with a semicolon. Below the **Tag** field, IDERA SQL Inventory Manager displays a list of registered instances and databases in your environment.
- 3. Select the checkbox(es) for each instance and database you want to add to this tag, and then click **SAVE**.

3	ionarata multipla taga with	a comi colon, for overnal	0 +0 01 + 10 07
	T		ic tagi, tagi.
istar	ice rags		
	SQL Server	Comments	
	AUT-SQL-DEV-001		
	CMWIN2012R2-S5		
	ID1SQLMAUD0120\SQL2		
	PUL-CT- W7X64\SQL2012_CS		
	SIM-WIN8X86		
-	SMM-		
)atab	base Tags		
	SQL Server	Database	Comments
	AUT-SQLBI-110	70lderaDashboardRe	2
	AUT-SQLBI-110	IderaDashboardRep	D
	AUT-SQLBI-110	IderaDashboardRep	D
	AUT-SQLBI-110	IderaDashboardRep	D
204	total rows 4 🛟 per pa	ge 🔰 🖣	1 / 51 🕨 🗎

Warning

- The tag name must begin with an upper or lowercase alphanumeric character.
- Your tag name must have a maximum length of 20 characters.

Edit a tag

Editing a tag lets you rename the tag or change which instances or databases are associated with the tag.

To edit a tag, select the checkbox next to the tag you want to edit, and then click **Edit**. You can also access this option by clicking directly on the tag name. Note that you can only edit one tag at a time.

Make the appropriate changes, and then click **SAVE**.

	ag		,
Tag:	<u>24x7</u>		
Instan	ce Tags		
	SQL Server	Comments	
~	AUT-SQL-DEV-001		
\checkmark	ID1SQLMAUD0120\SQL2		
	CMWIN2012R2-S5		
	PUL-CT- W7X64\SQL2012_CS		
	SIM-WIN8X86		
_	SMM-		
Datab	ase Tags		
Datab	ase Tags	Database	Comments
Datab	ase Tags SQL Server AUT-SQLBI-110	Database 701 dera Dashboard Re	Comments
Datab	ase Tags SQL Server AUT-SQLBI-110 AUT-SQLBI-110	Database 70 I dera Dashboard Re I dera Dashboard Repo	Comments
Datab	AUT-SQLBI-110 AUT-SQLBI-110 AUT-SQLBI-110 AUT-SQLBI-110	Database 70IderaDashboardRep IderaDashboardRepo IderaDashboardRepo	Comments
Datab	AUT-SQLBI-110 AUT-SQLBI-110 AUT-SQLBI-110 AUT-SQLBI-110 AUT-SQLBI-110	Database 70IderaDashboardRep IderaDashboardRepo IderaDashboardRepo IderaDashboardRepo	Comments
Datab	AUT-SQLBI-110 AUT-SQLBI-110 AUT-SQLBI-110 AUT-SQLBI-110 AUT-SQLBI-110	Database 70IderaDashboardRep IderaDashboardRepo IderaDashboardRepo	Comments
Datab	ase Tags SQL Server AUT-SQLBI-110 AUT-SQLBI-110 AUT-SQLBI-110 AUT-SQLBI-110 AUT-SQLBI-110 AUT-SQLBI-110	Database 70IderaDashboardRepo IderaDashboardRepo IderaDashboardRepo	Comments

Delete Tags

Use the following steps to delete one or more tags.

- 1. In the Manage Tags window, select the checkbox next to the tag(s) you want to delete, and then click **Delete**. IDERA SQL Inventory Manager displays a warning message that requires a confirmation whether you want to delete the selection.
- 2. Click **Yes**. IDERA SQL Inventory Manager deletes the tag(s) and users can no longer use those tags. *If you did not mean to delete the selected tags*, click **No**.

Men an instance is deleted, the mappings to its tags are also deleted, but not the tags because they may be used for other instances

IDERA SQL Inventory Manager lets you discover and visualize your SQL Server environment. Learn more >>

IDERA	Products	Purchase	Support	Community	About	Resources	Legal
Website					Us		