

Viewing information about your Tasks

To view your monitored tasks, go to the **Jobs** tab, and select **Tasks** from the top right corner options.

SQL Enterprise Job Manager allows you to see the following information about your tasks:

- **Server Name** - the name of the SQL Server instance where the task belongs to
- **Task Name** - the name defined for the task
- **Enabled** - if the task is enabled or disabled
- **Status** - the current execution status of the task
- **Last Run Outcome** - the numeric value assigned by Windows Task Scheduler
- **Last Run** - the last date and time (including the time zone) when the task ran
- **Next Run** - the next date and time (including the time zone) when the task will run
- **Scheduled** - if the task is scheduled or not.
- **Actions** - use the gear icon under this column to access actions for your selected tasks. For more information about these actions go to [Performing actions on your tasks](#).

How can you filter your information on the Tasks view?

You can filter your task information by the following fields:

- **Status** - the execution status of the task: Unknown, Disabled, Queued, Ready, or Running.
- **Task Name** - the name used to identify the task
- **Enabled** - whether the task is enabled or not
- **Server name** - the computer server where the task resides



When using filters take into account:

- If you want to select filters first and apply the changes later, unselect the option **Apply filter as it changes**.
- To remove filters, use the specific **Remove Filter** option in each filter. For example, if you want to remove your Instance filters, click **Remove Filter** under the same filter section.
- Under **FILTERED BY** on the top section or your **Job Trend** view, you can see the filters you have selected. Click the **X** icon next to the ones you want to remove.
- Use the option **Clear** on the top section of the Filtering section to remove all filters.

SQL Enterprise Job Manager monitors and manages your SQL Server agent jobs. [Learn more > >](#)

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