

# How to edit instance properties

When you register an instance, you define certain properties such as credentials, owner, location, and comments. You can change this information from the **Edit Instance Properties** window. To access this window, go to any of the following views:

- **Overview** tab - The **Edit Instance Properties** option is located on the gear icon next to the instance you want to edit.
- **Instance details** view - The **Edit Instance Properties** option is located on the action items bar.
- **Instances** tab > **Managed** view - The **Edit Instance Properties** option on the gear icon menu next to the selected instance or on the action items bar.
- **Instance** tab > **SQL Licensing** view - The **Edit Instance Properties** option on the gear icon menu next to the selected instance or on the action items bar.

Below you can see the tabs and sections where you can find **Edit Instance Properties**. Click the image to view full size.



## Tip

On the **Instances** view, on the **Managed** instances section, you can also select several instances at once and click **Edit Owner**, **Edit Location**, or **Edit Credentials** for faster editing of these fields. For more information about what you can do on the **Managed** Instances view, refer to [Managed instances](#).

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## Edit Instance Properties

Instance: AUT-2005-003\SQL2005

### Instance Details and Ownership

Owner

Location

Comments

### SQL Connection Credentials

Account Type

SQL Inventory Manager service account

☐ Cloud Instance

### WMI Connection Credentials

Account Type

SQL Inventory Manager service account

TEST CREDENTIALS

SAVE

CANCEL

## Editing Owner, Location and Comments

You can define owner, location, and comments when you register an instance; however, if you did not or you want to change any of these fields, go to the respective sections on the **Edit Instance Properties** window, make the necessary changes, and then click **SAVE**.

## SQL connection credentials

These credentials allow you to connect to SQL Server instances to collect availability, capacity, and configuration data. When you register an instance, you define these credentials; however, you can change them later on the **Edit Instance Properties** window.

You can choose between the SQL Inventory Manager service account, a Windows user account, or a SQL Server login account. The last two options require that you provide the respective login and password.



#### Note

When SQL Inventory Manager has the [auto-registration option enabled](#), it uses the SQL Inventory Manager service account as the default SQL connection credentials.

## WMI connection credentials

These credentials allow you to connect to the computer that hosts the SQL Server instance, and collect its performance and computer details. When you register an instance, you define these credentials; however, you can change them later on the **Edit Instance Properties** window.

You can choose between the SQL Inventory Manager service account or a Windows user account. You need to provide a login and password for the Windows user account.



#### Note

When SQL Inventory Manager has the [auto-registration option enabled](#), it uses the SQL Inventory Manager service account as the default WMI connection credentials.



#### Minimum requirements

For more information on what permissions you need for any of these accounts, see [Required accounts and permissions](#).

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