

SQL Licensing View

SQL Inventory Manager gathers information that allows you to determine your SQL Server licensing requirements. The Licensing view shows information like the instance version, edition, host computer's name, CPU name, number of logical and physical processors, and if servers are virtual or not. To access this view, go to the **Instances** tab, and click **SQL Licensing**.

To find more information on how to determine Microsoft SQL Server licenses, refer to [Microsoft Documentation](#).



Decommissioned instances do not count against your license. For more information about decommissioning, see [Decommissioned instances](#).

Available options

On the SQL Licensing view there are two options available on the action items bar:

- [Add SQL Server instances](#). Click this option to go to the respective wizard and add new SQL Server instances.
- Export. You can choose any of the following formats: **PDF**, **XLS**, or **XML** for exporting the information displayed on the SQL Licensing view.

INSTANCE TAGS	OWNER	LOCATION	MINOR VERSION	MAJOR VERSION
<input type="checkbox"/> SQL Server A				
<input type="checkbox"/> AUT-2005-003 \SQL2005				
<input type="checkbox"/> AUT-2008R2-002 \SQL2008R2				
<input type="checkbox"/> AUT-2012R2-002 \SQL2014_CS				
<input type="checkbox"/> QA-ZA-WIN7 \SQL2K8				



You can type on the bottom section of this view the number of instances you want SQL Inventory Manager to display per page. Click **Refresh** to apply the changes.

What other options can you perform if you select instances?

On the SQL licensing view SQL Inventory Manager allows you to perform several actions on a single instance as well as bulk actions on several selected instances.

If you select one instance you can perform the following actions:

- View details
- Refresh data
- [Edit instance properties](#) (Owner, Location, Comments and Credentials)
- [Edit Tags](#)
- More actions: [Decommission](#), [Disable Monitoring](#), [Remove](#), [Add SQL Server instance](#).



You can also access most of these options from the gear icon next to the selected instance. To access the instance details view, you can click directly on the instance name.

Viewing instance details

You can access an instance details view by selecting the instance and clicking **View Details** on the action items bar or by clicking directly on the instance name. For more information about what information is available on the instance details view, refer to [Viewing instance details](#).

Refresh Data

If you want to refresh the collected data for an instance, select the instance and click **Refresh Data** on the action items bar. You can also find this option by clicking the gear icon next to the respective instance. You can only perform this action for one instance at a time.

Edit instance properties

Select an instance and click **Edit Properties** on the action items bar. You can also find this option by clicking the gear icon next to the respective instance. On the properties dialog window you can change the owner, location, comments, and credentials. For more information go to [Editing instances properties](#).

Edit Tags

By selecting an instance and clicking **Edit Tags** on the action items bar, SQL Inventory Manager opens a new dialog window where you can add new tags or change the currently assigned tags of the selected instance. You can also find this option by clicking the gear icon next to the respective instance. For more information about editing tags for a specific instance, go to [Manage tags for a single instance](#).

More Actions

Under **More Actions** you can find additional options: Decommission, Disable Monitoring, Remove, and Add SQL Server instance.

Decommission

Select an instance and click **Decommission** on the action items bar to stop monitoring and alerting on that instance. You can also find this option by clicking the gear icon next to the respective instance. For more information about decommissioning an instance or database, see [Decommissioned instances](#).

Disable Monitoring

If you want to disable the monitoring of an instance, select the instance, go to **More Actions**, and select **Disable Monitoring**. You can also find this option by clicking the gear icon next to the respective instance. For more information about disabling instances, click [here](#).

Remove

If you no longer want to manage an instance, you can remove it by selecting the respective instance, going to **More Actions** on the action items bar, and selecting **Remove**. You can also find this option by clicking the gear icon next to the instance. SQL Inventory Manager displays all removed instances on the Ignored instances view. For more information about removing instances click [here](#).

Add SQL Server instance

If you want to access the **Add SQL Server instance wizard**, go to **More actions** and select this option. The wizard opens and allows you to browse and register SQL Server instances.

The screenshot shows the SQL Inventory Manager (SIM181) interface. The top navigation bar includes 'DASHBOARD', 'SQLINVENTORYMANAGER(SIM181)', and 'OVERVIEW', 'EXPLORER', 'INSTANCES', 'ADMINISTRATION'. The left sidebar has 'Filtering' and 'INSTANCES' tabs. The main content area is titled 'SQL Server Licensing' and shows a table of instances. A context menu is open for the first instance, showing options: Refresh Data, Decommission, Disable Monitoring, Add SQL Server Instances, Remove, Edit Instance Properties, and Edit Tags. Another menu is open for the first instance, showing options: Decommission, Disable Monitoring, Remove, and Add SQL Server Instance.

SQL Server	Version	Edition	Host	Logical Processors	# of Physical Processors	Virtual
AUT-2005-003 \SQL2005	SQL Server 2005 RTM	Enterprise Edition (64-	AUT-2005-003		2	Yes
AUT-2008R2-002 \SQL2008R2			N/A	N/A	N/A	N/A
AUT-2012R2-002 \SQL2014_CS			N/A	N/A	N/A	N/A
QA-ZA-WIN7 \SQL2K8		se Edition	QA-ZA-WIN7	Intel(R) Xeon(R) CPU E5 -2670 0 @ 2.60GHz	2	Yes

If you select several instances SQL Inventory Manager allows you to perform the following bulk actions on the selected instances:

- Edit Owner
- Edit Location
- Edit Credentials
- [Edit Tags](#)
- More Actions ([Decommission](#), [Disable Monitoring](#), [Enable Monitoring](#), [Remove](#), [Add SQL Server instances](#))

For example, if you have a new DBA, you can select all instances on this tab and click **Edit Owner** to change all instances owner at once.

To bulk edit several instances, select the instances you want to change and follow any of these paths:

- Click the option you want to perform on the action items bar: **Edit Owner**, **Edit Location**, **Edit Credentials**, **Edit Tags**, **Disable Monitoring**, **Decommission**, and **Remove**.
- Or click the gear icon next to one of the selected instances. SQL Inventory Manager opens a dialog window that shows you on how many instances you are performing the changes.

The screenshot displays the 'SQL Server Licensing' view in the SQL Inventory Manager. The top navigation bar includes 'DASHBOARD', 'SQLINVENTORYMANAGER(SIM181)', and 'OVERVIEW', 'EXPLORER', 'INSTANCES', 'ADMINISTRATION'. The left sidebar shows filtering options: 'INSTANCE TAGS', 'OWNER', 'LOCATION', 'MINOR VERSION', 'MAJOR VERSION', and a checkbox for 'Apply filter as it changes'. The main content area shows a table of instances with columns: Name, Version, Edition, Host, # of Logical Processors, # of Physical Processors, and Virtual. A 'More Actions' dropdown menu is open, showing options: 'Edit Owner', 'Edit Location', 'Edit Credentials', 'Edit Tags', 'Disable Monitoring', 'Decommission', 'Remove', and 'Add SQL Server Instance'. A 'Bulk Actions for 2 Instances' dialog is also visible, showing the selected instances and the actions being performed.

How do you export information available on the SQL Licensing view?

On the action items bar of the SQL Licensing view, you can find the **Export** option which allows you to choose your preferred format for exporting the information available on this view. You can export as a **PDF**, **XLS**, or **XML** file. The filters you choose on this view will be taken into account for your exported reports.

Filtering on the SQL Licensing view

On the left section of this view you can find options for filtering your instances by Tags, Owner, Location, and Version. Use these filters to quickly access specific instances that you want SQL Inventory Manager to display on this view. For example, you can choose to display the licensing information of instances that have a specific tag in your environment.

Creating a useful filter to "weed out" unnecessary information takes time but is important when managing large environments. As a result, you may want to save that filter for future use. SQL Inventory Manager now allows you to save filters for use in the Explorer and Instances views. Simply create the filter, and then click **Save as Explorer favorite** or click **Save as Instances favorite**, depending on which view you are in when creating the filter. To use that filter, click **Load Explorer favorite** or click **Load Instances favorite**.

You can enable or disable the option **Apply filter as it changes** depending if you want to see the changes as you apply the filter, or if you prefer to select your filters first and see the results when you finish.



Tip

SQL Inventory Manager displays the filters you select on the top section of your managed instances view under **Filtered by**. You can remove filters from this section too.

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