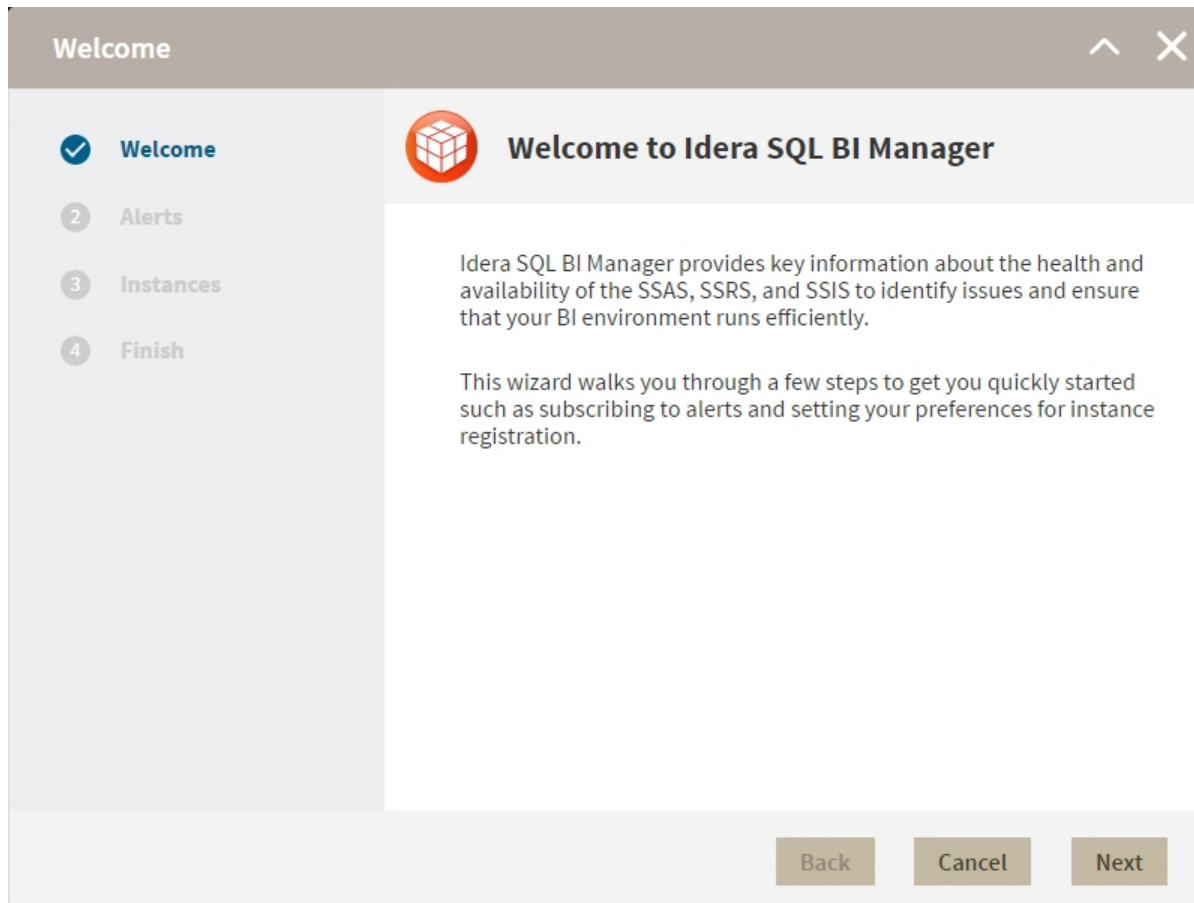


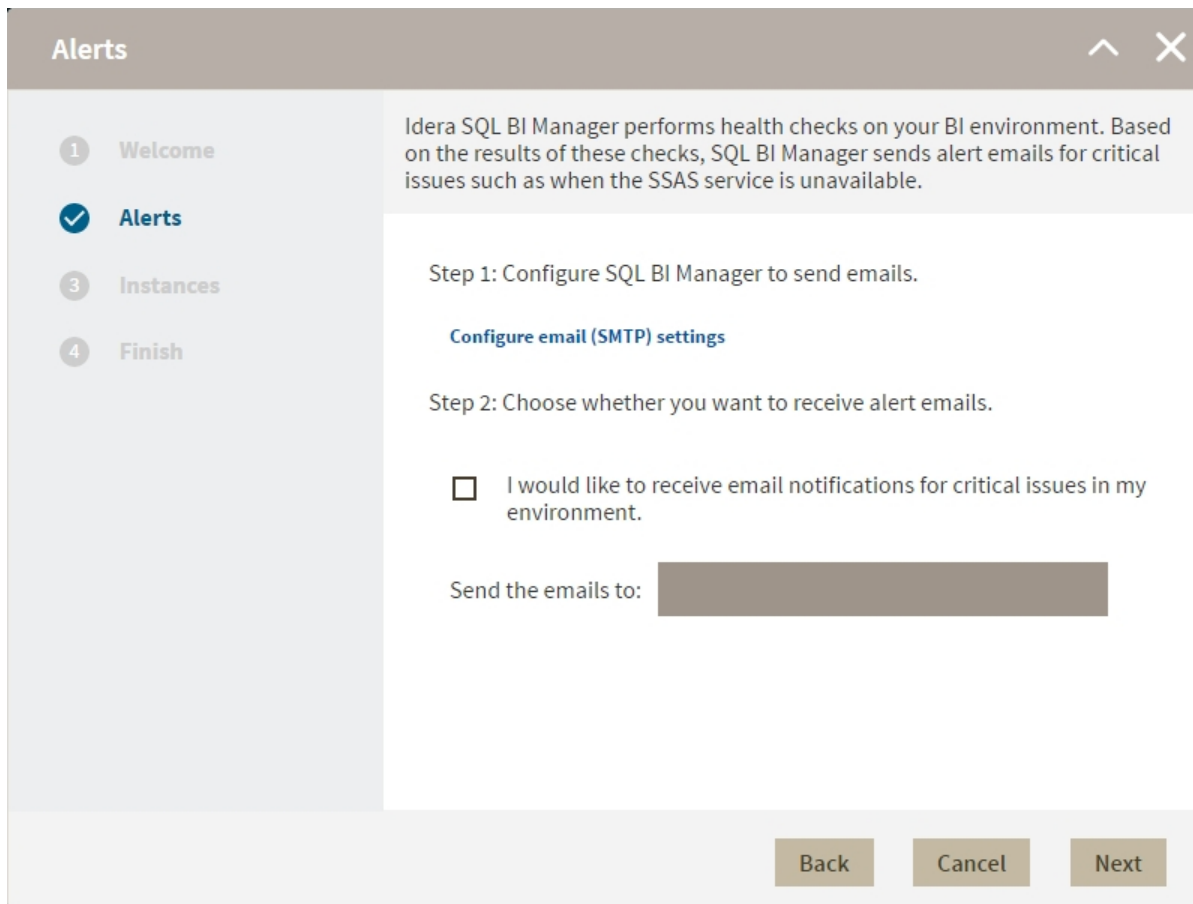
## What options do you have when you first install SQL BI Manager?

Upon the first log in to the IDERA Dashboard, SQL BI Manager displays a Welcome Wizard that allows you to configure Email settings to receive alerts notifications and add BI service instances (SSAS, SSRS, SSIS) for monitoring.



Click **Next** to start the configuration.

The **Alerts** section allows you to configure your email settings and enter an email address for subscribing to alerts. When you subscribe to alerts, SQL BI Manager sends you alert emails for critical issues in your environment. These alerts are a result of a set of health checks performed by SQL BI Manager in your BI environment.



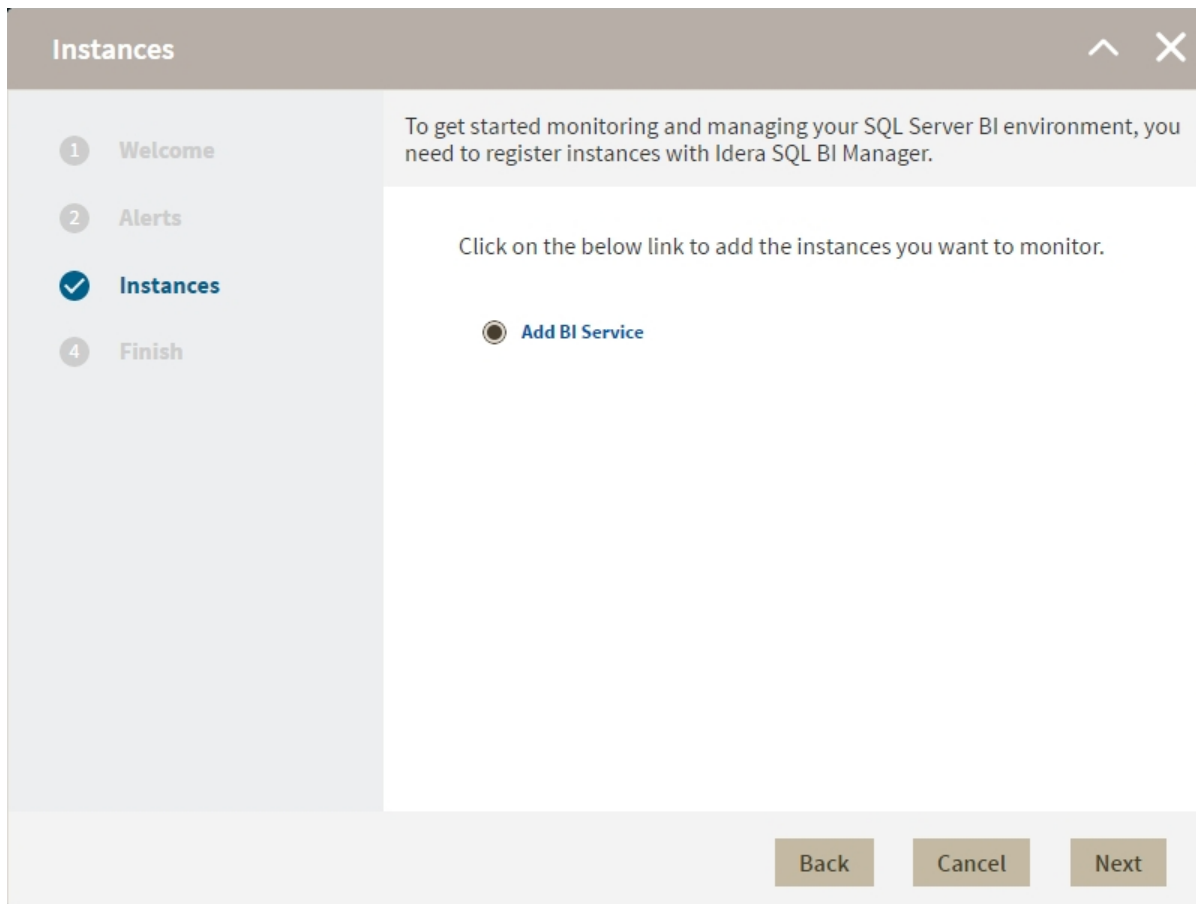
The image shows a software window titled "Alerts" with a close button (X) and a maximize button (^). On the left is a sidebar with four steps: 1 Welcome, 2 Alerts (selected with a checkmark), 3 Instances, and 4 Finish. The main content area has a header paragraph: "Idera SQL BI Manager performs health checks on your BI environment. Based on the results of these checks, SQL BI Manager sends alert emails for critical issues such as when the SSAS service is unavailable." Below this, "Step 1: Configure SQL BI Manager to send emails." is followed by a blue link "Configure email (SMTP) settings". "Step 2: Choose whether you want to receive alert emails." is followed by an unchecked checkbox and the text "I would like to receive email notifications for critical issues in my environment." Below that is a label "Send the emails to:" followed by a text input field. At the bottom right are three buttons: "Back", "Cancel", and "Next".

Follow these steps to configure alert Emails:

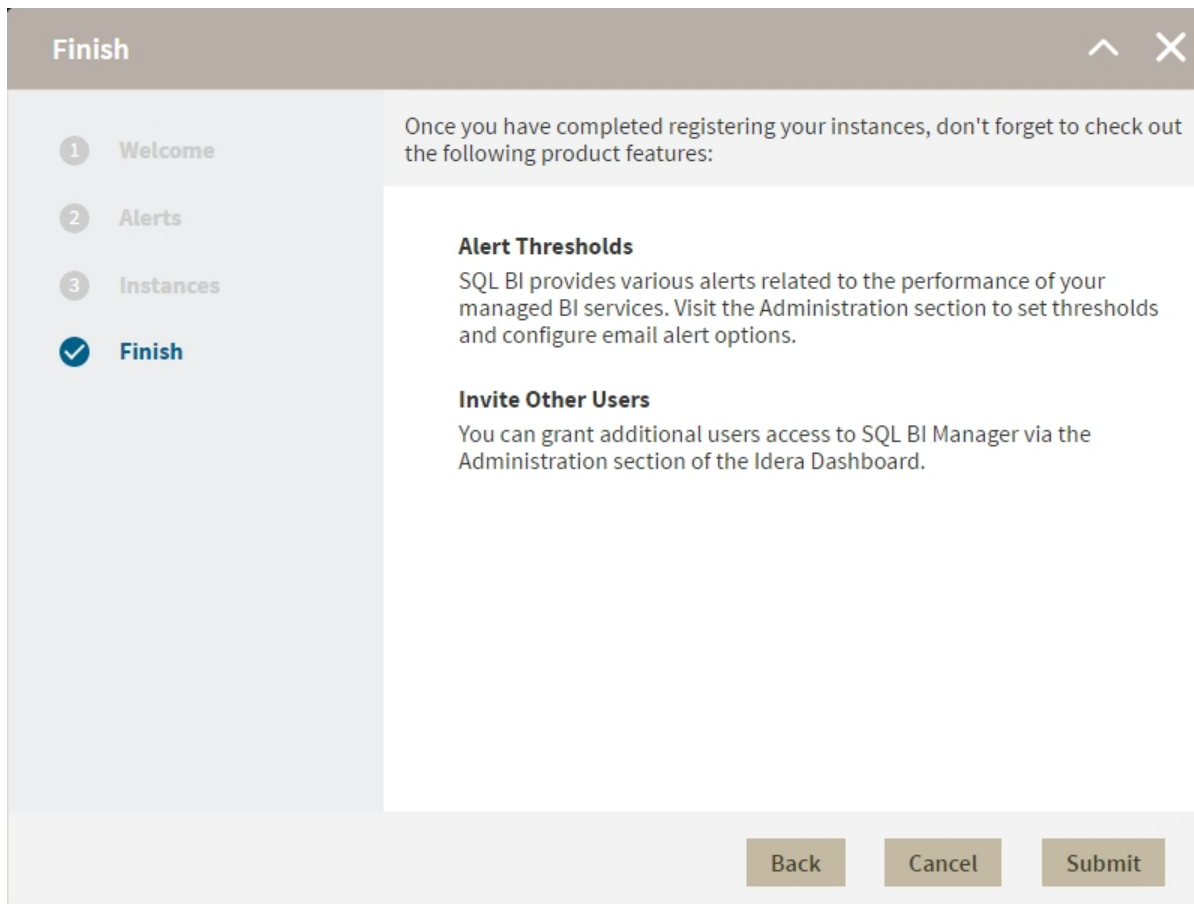
**Step 1:** Configure your Email (SMTP) settings. You must go through this step first if you want to receive alerts. For more information about configuring your email settings, refer to [Configure email \(SMTP\) settings](#).

**Step 2:** Select if you want to receive alert notifications and specify the email address where you want to receive these alerts.

Click **Next** when you are done.



In the **ADD INSTANCES** section, click the **Add BI Service** option to register SQL BI Service instances to monitor them with SQL BI Manager. For additional details on how to add a BI service, go to [Adding Business Intelligence Services for monitoring](#).



The last section (**FINISH**), displays a summary of other product features available on SQL BI Manager such as:

**Alert thresholds:** Set alert thresholds and configure email alert options in the Administration tab of SQL BI Manager.

**Invite other users:** Grant other users access to SQL BI Manager from the IDERA Dashboard's Administration tab.

You can change any of the previously configured settings by clicking **prev.** Click **Finish** when you complete the configuration process or **Cancel** if you want to skip the process. SQL BI Manager opens the dashboard.

[IDERA](#) | [Products](#) | [Purchase](#) | [Support](#) | [Community](#) | [Resources](#) | [About Us](#) | [Legal](#)