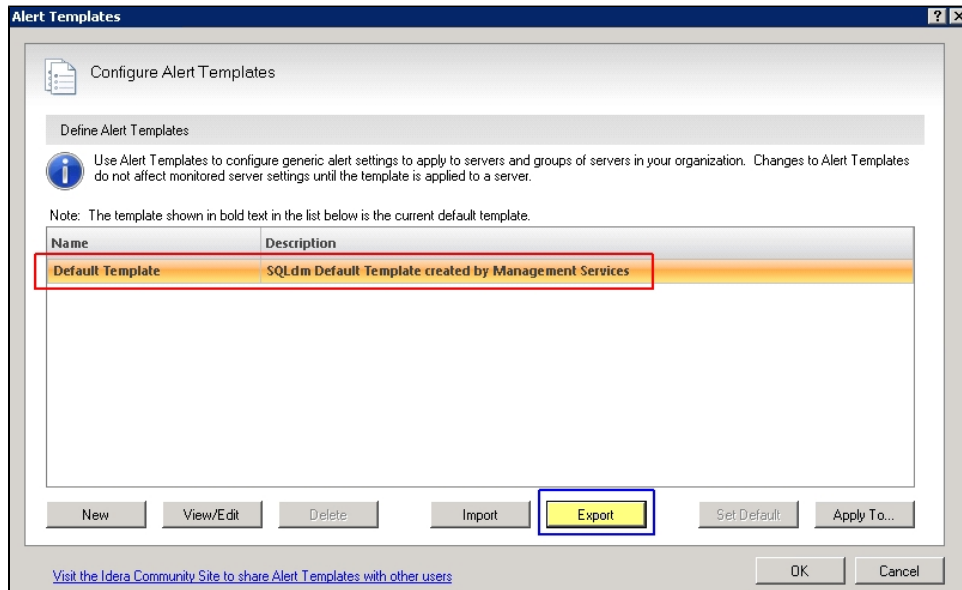


Export an existing template

The Alert Templates window allows you to configure generic alert settings that you can apply to servers and groups of servers in your organization. Alert templates save you time and help you to avoid mistakes by simplifying alert configuration across your environment. SQLdm allows you to export and share an existing alert template in the [Idera community site](#) to suit your needs when alerting on your monitored SQL Server instances.

To export an alert template:

1. Select **Tools > Alert Configuration Templates**.
2. Select the template from the list and click **Export**.



3. In the **Save As** dialog box, indicate in which folder and under what name to save the alert template XML file.
4. In the "Selected Alert Template Exported Successfully" notification, click **OK**.



Import an alert template

For instructions on importing an alert template, see [Import an existing template](#).

SQL **Diagnostic Manager** identifies and resolves SQL Server performance problems before they happen. [Learn more](#) > >

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