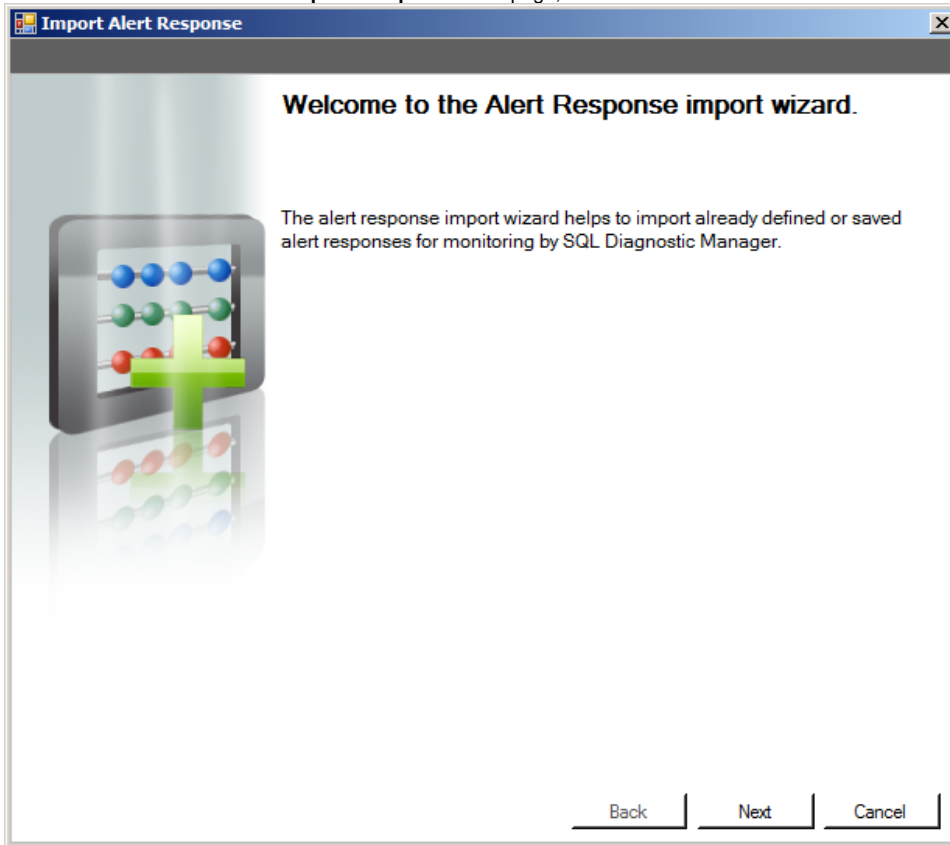# Import an alert response

The Alert Response import wizard allows you to import existing alert response actions.

To import an alert response:

1. Open the Alert Actions and Responses window by selecting **Tools > Alert Actions and Responses** from the SQL Diagnostic Manager console menu and clicking **Import**.
2. On the **Welcome to the Alert Response import wizard** page, click **Next**.

> ✓ You can also access this feature by clicking **Administration>Import/Export** from the navigation pane and then then selecting **Alert Response** in the import column.

3. On the **Select Alert Responses to import** page, browse for notification rules' XML files to import.

Import Alert Response

Select Alert Responses to import
Browse and select Alert Responses' XML files to import.

Number of files selected :   Select Files   Clear

Back   Next   Cancel

4. On the **Summary of imported Alert Response** page, you can verify that the selected alert response files were imported correctly. If there are any errors you can view details by clicking **View Validation Errors**.

Import Alert Response

Summary of imported Alert Response
Please review the summary of imported Alert Response for monitoring by SQL diagnostic manager

View Validation Errors

Validation of all Alert Responses was successful. Click Finish to complete the import process and exit the wizard.

Back   Finish   Cancel

5. If the imported alert response is valid, click **Finish** to complete the import process and exit the Alert Response import wizard.

Export an alert response

For instructions on exporting an alert response, see Export an alert response.

SQL Diagnostic Manager identifies and resolves SQL Server performance problems before they happen. Learn more > >