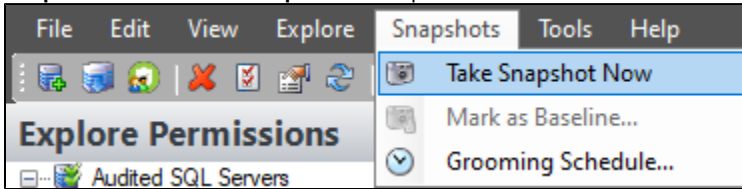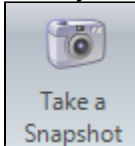# Take snapshot

To immediately collect a data snapshot (audit a SQL Server instance), you can take them from the following locations:
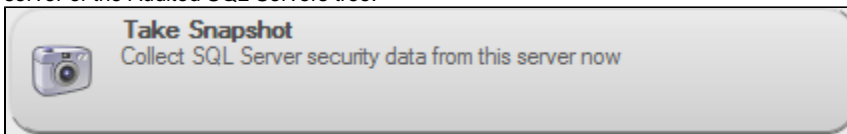
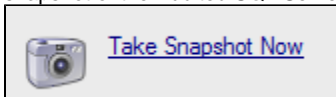- **Snapshots** menu - **Take Snapshot Now** option

- **Security Summary** view - **Take a Snapshot** option in the ribbon menu options from the **Summary**, **Settings,** or **Users** tabs.
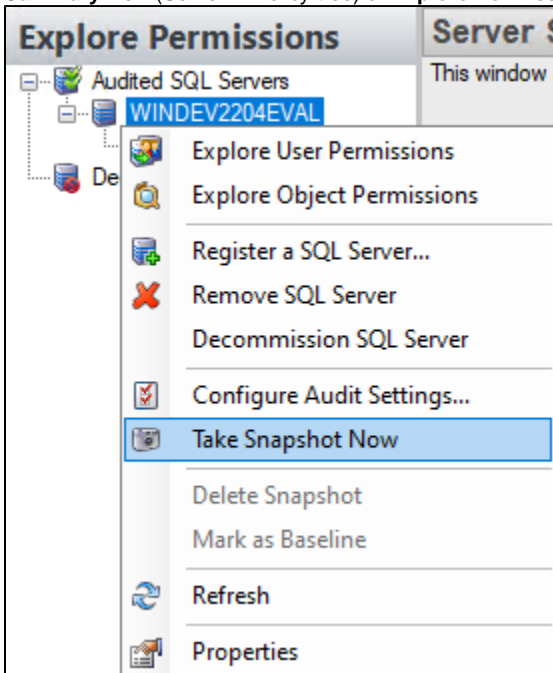

- **Explore Permissions** view - **Take Snapshot** option located in the **SQL Server Properties** of the **Server Summary** when you click a server of the Audited SQL Servers tree.
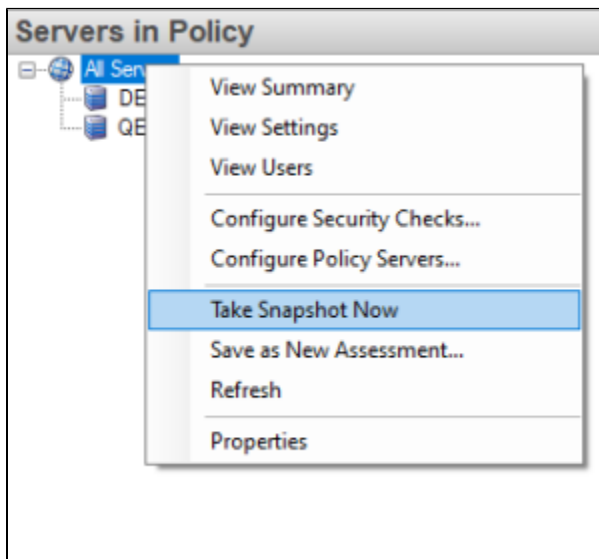

- **Explore Permissions** view - **Take Snapshot Now** option located on top of the **Snapshot Summary** when you click an existing snapshot of the Audited SQL Servers tree.

- Right Click the server to audit, select **Take Snapshot Now** from the context menu. You can right-click a server from the **Security Summary** view (Server in Policy tree) or **Explore Permissions** view (Audited SQL Servers tree).

- To take a snapshot of all your registered servers at once, from the **Servers in Policy** view right-click **All Servers** and select **Take snapshot** .

- Select **Hide and Notify when Complete** .