

# How to subscribe to alert emails

Idera SQL Elements can send email notifications for warning or critical conditions from your environment, in order to receive these notifications you have to subscribe to alerts.

To subscribe, go to the **Administration** tab, in the **Alert Emails** section, click **Subscribe to alerts**.

**ADMINISTRATION**

**Users**  
Give users permission to use SQL Elements. Create, edit and delete users and subscribe to alerts using the Manage Users action.  
[Manage Users](#)

**Instances**  
SQL Elements monitors SQL Server instances and their host computers. Add instances to be monitored using the Add SQL Server Instance action.  
[Add SQL Server Instance](#)  
[Import SQL Servers](#)

**Alert Emails**  
SQL Elements can send email alerts to inform users about critical issues such as availability problems. To receive alert emails, you must configure alerting to use an email server available on your network and sign up to receive alert emails.  
[Configure email \(SMTP\) settings](#)  
[Subscribe to alerts](#)  
[Manage Subscriptions For All Users](#)

**Licensing**  
A license is required to access SQL Elements features. View license status and add a license key using the Manage License action.  
[Manage License](#)

**Tags**  
Tags are used in SQL Elements to group SQL Servers and help you organize your managed instances. Create, view, edit and delete tags and their associated instances using the Manage Tags action.  
[Manage Tags](#)

**Discovery**  
SQL Elements automatically discovers instances on your network. You can trigger instance discovery manually below. You can also configure SQL Elements to automatically monitor all newly discovered instances.  
[Auto Registration Options](#)  
[Discover Instances](#)  
[Manage Discovery Options](#)

**Health Checks**  
SQL Elements performs health checks against your monitored instances. You can control at a global level whether health checks are performed. Note that disabling a health check will also stop alert emails from being sent for the health check.  
[Manage Health Checks](#)

On the **Subscribe to Alerts** window, check the respective box and type the email address where you want to receive these notifications.

**Subscribe to Alerts**

☒ Receive SQL Elements alert emails for critical issues such as availability problems.

Email address:

Email settings have not been configured yet. Click [here to configure sending alert emails.](#)

**OK** **CANCEL**



## Note

If you have not configured your email settings, SQL Elements displays **Email settings have not been configured yet. Click here to configure sending alert emails**, click this option and fill the required fields, for more information go to [Configuring email settings for alert notifications](#).



### Manage users

You can also manage your subscriptions from the following sections:

- [Managing users.](#)
- [Managing subscriptions for all users.](#)