

## Create a log shipping policy

The SQL Safe Log Shipping Policy Wizard allows you to create log shipping maintenance plans across your enterprise. A SQL Safe log shipping policy is defined as a set of primary and secondary databases whose data is synchronized by shipping transaction log backups according to a defined schedule.

How do you access the Log Shipping Wizard?

You can access the Log Shipping Policy Wizard from any of the following paths:

- Go to the task bar, click **Create Policy** and then choose **Log Shipping Policy**.
- On the Policies tab, right-click the Log Shipping Policies folder and select **Create Log Shipping Policy**.
- On the Policies tab, right-click one of your Log Shipping Policies and select **Create Log Shipping Policy**.
- On the Policies tab, click **Create New Policy** located on the **Operation Summary** section of the **Log Shipping Policies Status** window. This option is only available before you create your first log shipping policy.
- From any tab, go to the **File** menu, select **Create Policy** and then **Log Shipping Policy**.

To get started with the Log Shipping Policy Wizard:

1. [Name the policy.](#)
2. [Select the primary database that you want to back up.](#)
3. [Specify where these transaction log files should be stored.](#)
4. [Select the secondary database you want to synchronize with the primary.](#)
5. [Get e-mail notifications about the policy status.](#)
6. [Review details.](#)