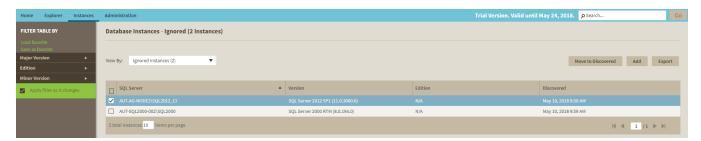# Ignored Instances

While IDERA SQL Inventory Manager continuously searches your network for new SQL Server instances, you may not always want to manage all these instances. By ignoring instances, you take them out of the **Discovered** view and IDERA SQL Inventory Manager adds them to the **Ignored** view.

The **Ignored** instances view also contains those instances that you were previously monitoring but then you decided to remove. For more information on how to remove instances, refer to Removing instances.

You can perform the following actions on your ignored instances:

- Move to Discovered
- Add SQL Server Instance
- Export report.
- Apply advanced filters.

To perform any of these options, select your instances, and click **Add SQL Server Instance** or **Move to Discovered** respectively.

Grooming Ignored Instances

IDERA SQL Inventory Manager grooms ignored instances older than 30 days.

> ⚠ SQL Inventory Manager may rediscover groomed instances.

Exporting reports

You can also export the information available on the Ignored instances view, just go to the **Export** option 📥 , located on the action items bar, and select your preferred format for exporting (**PDF**, **XLS**, or **XML**).

> ⊘ # Tip
>
> You can set the number of instances you want IDERA SQL Inventory Manager to show per page. Go to the **Display** option at the bottom of this view, type the number you want, and click **Refresh.**

Filtering and Sorting

SQL Inventory Manager offers different ways of sorting and filtering the listed instances/servers, for further information refer to Filtering and Sorting

> ⊘ # Tip
>
> IDERA SQL Inventory Manager displays the filters you select on the top section of your Discovered instances view under **Filtered by**. You can remove filters from this section too.

> ⊘ # Tip
>
> You can set the number of instances you want IDERA SQL Inventory Manager to show per page, go to the **Display** option at the bottom of this view, type the number you want.

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