

## Exporting reports

IDERA SQL Inventory Manager brings you the opportunity to export useful information for managing your environment. You can export reports from the Health Checks Recommendations, Instances view, and the Explorer view. Additionally, you can choose between three types of formats for your reports: PDF, XLS, or XML.

Exporting reports of specific health check recommendations, your managed instances, databases filtered by owner, are just some examples of the many possibilities for exporting the information that will help you manage your SQL Server environment.

### Exporting Health Checks Recommendations

You can export the information from the Health Check Recommendations displayed on the Overview or the ones available on an Instance Details view. On each view, IDERA SQL Inventory Manager allows you to choose the type of information you want to export and the format for exporting.

#### Exporting from the Home view

The Home view provides you with the most important information from your SQL Server instances. You can use the exporting option for getting reports from these recommendations. On the top right section of the Health Checks Recommendations section, you can find the option **Exporting reports**.

When you access this option, you have the following three choices for exporting recommendations:

- **Summary of recommendation categories.** The Overview displays a summary of all health checks recommendations grouped by categories of health check recommendations. This option allows you to export this summarized information.
- **Details for all recommendations.** By using this option, you can export a report that includes all available health check recommendations in detail.
- **Details for selected categories.** With this option, you can select those categories of health check recommendations you want to export. For example, you can choose to have a report for all databases that do not have a backup or for all the instances that are not monitored.
- **Service/Instance Types.** With this option, you can select what types of instances you want to include in your reports.

Export Health Check Recommendations

Select the type of data to export

☒ Summary of recommendation categories
   
☐ Details for all recommendations
   
☐ Details for selected categories

☐ 43 instance(s) are down.
   
☐ 12 instances are not monitored.
   
☐ 3 instance(s) are partially monitored
   
☐ 5 databases log files at risk of filling up.
   
☐ 16 volumes at risk of filling up.
   
☐ 16 volumes at risk of filling up.
   
☐ 737 databases do not have a backup.

Export as

☒ PDF
 ☐ XLS
 ☐ XML

Export

Cancel

Choose the format for exporting, IDERA SQL Inventory Manager allows you export as **PDF**, **XLS**, or **XML**. Click **Export**.

#### Exporting from an Instance Details view


IDERA SQL Inventory Manager allows you to view the specific Health Check Recommendations of any registered SQL Server instance. You can export this information from the respective [Instance Details view](#) by clicking **Exporting reports** on the action items options from the Health Check Recommendations section.

When you access this option, you have the following three choices for exporting recommendations:


- **Summary of recommendation categories.** The Overview displays a summary of all health checks recommendations grouped by categories of health check recommendations. This option allows you to export this summarized information.
- **Details for all recommendations.** By using this option, you can export a report that includes all available health check recommendations in detail.
- **Details for selected categories.** With this option, you can select those categories of health check recommendations you want to export. For example, you can choose to have a report for all databases that do not have a backup or for all the instances that are not monitored.

Choose the format for exporting. IDERA SQL Inventory Manager allows you export as **PDF**, **XLS**, or **XML**. Click **Export**.

#### Exporting from instances views

On the action items bar in all the instances views, you can find the **Export** option  which allows you to choose your preferred format for exporting the information available on the current view. You can export as a **PDF**, **XLS**, or **XML** file. Your exported reports include the filters you have applied to the view.

#### Exporting reports from the Explorer view

You can export the information available on the **Explorer** view, by clicking the **Export** option  on the right-bottom side of your graph and selecting your preferred format for exporting: **PDF**, **XLS**, or **XML**. These reports enable you to get important information according to the filters you have selected on the Explorer view. Get reports for instances per location, databases per owner, etc.