Selecting Databases

Use the **Membership** tab of the Backup Policy wizard to select which SQL Server instances and databases you want to monitor with this policy.

Follow these steps to select your instances and databases:

1. Click **Add/Remove Instances** and choose the instances from where you want to backup databases. Click **OK**.
2. For each selected SQL Server instance, define which databases SQL Safe will take into account for this policy. You can select from the following options: **All Databases**, **All User Databases**, **All System Databases**, **Specific Databases**. By choosing one of the "All" database options, the policy will automatically include the relevant databases as they are added on the server.
3. When selecting databases, you can use the WildCard options:
    - **%** or ***** - substitutes one or more characters
    - _ - substitutes a single character
    - \\ - type double backlash to avoid it acting as the escape character
    - [abc] - searches for abc
    - [^abc]- searches and matches for those characters that are not abc
    - [a-c] - searches and matches a, b, or c
4. SQL Safe opens a new window and allows you to view which databases you are selecting for your policy. Click **OK**.

> ⊘ When choosing the databases you need to backup, you can also specify the ones you want to exclude from your policy. To exclude databases, move them to the list on the left.

After defining your setting in this tab, click **Next** to Configure your backup options.

SQL Safe is a high-performance backup and recovery solution for your SQL Servers. Learn more > >

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