Configure email settings

The Alert Communications wizard allows you to configure email settings for sending out alert notifications using the email server available on your network.

Configure your email settings

To configure your email settings:

1. Click **Alerts** in the Navigation pane, and then click **Alert Actions and Responses**.
2. Click the Action Providers tab.
3. Click **Add**.
4. On the Welcome page of the Alert Communications wizard, click **Next**.
5. Select the **Simple Mail Transfer Protocol (SMTP)** provider type, type a unique name, and then click **Next**.
6. Type the SMTP address, port number, and the number of seconds to wait before a timeout occurs.
7. ***If the Server requires authentication***, check **Server requires authentication**, and then type the appropriate login information for the email server.
8. Type the **Name** and **E-mail** address you want to appear in the **From** field in alert notifications.
9. To verify the connection to the SMTP server, click **Test**. Type the email address to send the test email, and then click **OK**.
10. Verify that the correct recipient received the test email message, and then click **OK**. ***If the test is unsuccessful***, review your settings.
11. Click **Finish**.

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