

Administering SQL Elements

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The **Administration** tab gives you easy access to manage SQL Elements options such as users, licenses, instances, tags, alert emails, discovery, and health checks.

The screenshot shows the 'ADMINISTRATION' tab selected in a navigation bar. The interface is divided into two columns. The left column contains sections for 'Users', 'Instances', 'Alert Emails', and 'Health Checks'. The right column contains sections for 'Licensing', 'Tags', and 'Discovery'. Each section includes a brief description and a link to manage that specific feature.

Navigation	Section	Description	Action Link
ADMINISTRATION	Users	Give users permission to use SQL Elements. Create, edit and delete users and subscribe to alerts using the Manage Users action.	Manage Users
	Instances	SQL Elements monitors SQL Server instances and their host computers. Add instances to be monitored using the Add SQL Server Instance action.	Add SQL Server Instance Import SQL Servers
	Alert Emails	SQL Elements can send email alerts to inform users about critical issues such as availability problems. To receive alert emails, you must configure alerting to use an email server available on your network and sign up to receive alert emails.	Configure email (SMTP) settings Subscribe to alerts Manage Subscriptions For All Users
	Health Checks	SQL Elements performs health checks against your monitored instances. You can control at a global level whether health checks are performed. Note that disabling a health check will also stop alert emails from being sent for the health check.	Manage Health Checks
	Licensing	A license is required to access SQL Elements features. View license status and add a license key using the Manage License action.	Manage License
	Tags	Tags are used in SQL Elements to group SQL Servers and help you organize your managed instances. Create, view, edit and delete tags and their associated instances using the Manage Tags action.	Manage Tags
	Discovery	SQL Elements automatically discovers instances on your network. You can trigger instance discovery manually below. You can also configure SQL Elements to automatically monitor all newly discovered instances.	Auto Registration Options Discover Instances Manage Discovery Options

For more information about each option and what configuration settings are available for you, go to each respective section.