











Managing tags for an instance

The Instance Details view allows you to manage tags for a specific instance. After accessing the Instance Details view for the instance you want to manage, click the pencil icon on the Tags section of the right sidebar.

UP	DOWN	CRITICAL
6	1	2

84		Health Recommendations
773		New Instances
OFF		Auto-Registration

MY ENVIRONMENT

	Instances	7
	Servers	4
	Databases	135
	Data Size	95.5 GB
	Log Size	11.3 GB
	Disabled Instances	0
	Available Licenses	Unlimited

TAGS

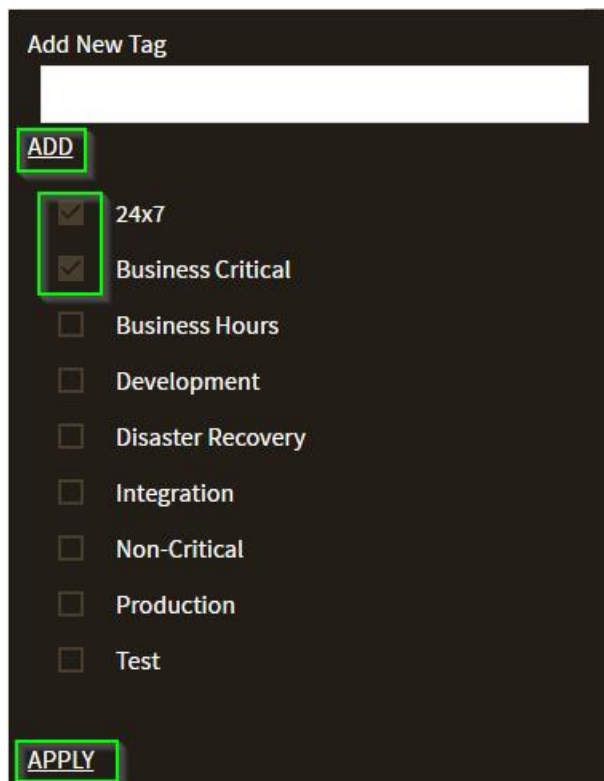
Business Critical	Integration	Test	24x7	Production
Development	Disaster Recovery	Non-Critical	Business Hours	

SQL Inventory Manager opens a window for managing the instance tags. On this window you can:

- Type the name of a new tag, and then click **ADD**. SQL Inventory Manager adds the new tag to the list. You can add several tags at once by separating each name with a semicolon (;).

- Check or uncheck those tags you want to add or remove for this instance. Previously-added and newly-added tags are checked by default.

When you finish making your edits, click **APPLY**.



Tip

You can also remove tags by clicking the tag name on the sidebar without opening the Manage Tags window.



Warning

- The tag name must begin with an upper or lowercase alphanumeric character.
- Your tag name must have a maximum length of 20 characters.