

Import SQL Servers

SQL Inventory Manager constantly discovers SQL Server instances so you can select those ones that you want to monitor. When you open the **Add SQL Server Instance** wizard, you can choose those ones you want to register with SQL Inventory Manager; however, you can also import a list of instances from your computer. Go to the **Administration** tab, on the **Instances** section you can find the option **Import SQL Servers**. Use this option to import a .csv file from your computer.

The screenshot shows the SQL Inventory Manager web interface. The top navigation bar includes 'DASHBOARD', 'SQLINVENTORYMANAGER(SIM181)', and a user welcome message. The main navigation tabs are 'OVERVIEW', 'EXPLORER', 'INSTANCES', and 'ADMINISTRATION'. The 'ADMINISTRATION' tab is active, showing sections for 'Users', 'Instances', 'Alert Emails', 'Health Checks', 'Licensing', 'Tags', 'Discovery', and 'Custom Inventory Fields'. In the 'Instances' section, the 'Import SQL Servers' link is highlighted with a red box.

To import a file:

1. Click **Upload** to choose a .csv file from your computer.
2. SQL Inventory Manager displays the instances from your uploaded .csv file. You can select/unselect those instances that you want to import. Click **Import**.

The screenshot shows the 'Import Instances' dialog box. On the left, there is a 'Tips' section with instructions on how to format the CSV file. The main area contains two steps: '1. Choose a .csv file to Import' with an 'UPLOAD' button, and '2. Select Instances to Import' with a list of instances. The list includes 'instances1' through 'instances9', each with a checked checkbox. At the bottom, there are 'IMPORT' and 'CANCEL' buttons.



CSV files

Keep in mind that the .csv files you use to import must have only the names of the instances.



After you import the instances, you can use the bulk options available on the Managed Instances view to set the credentials for monitoring them, as well as editing their owners, locations, comments, and tags.

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