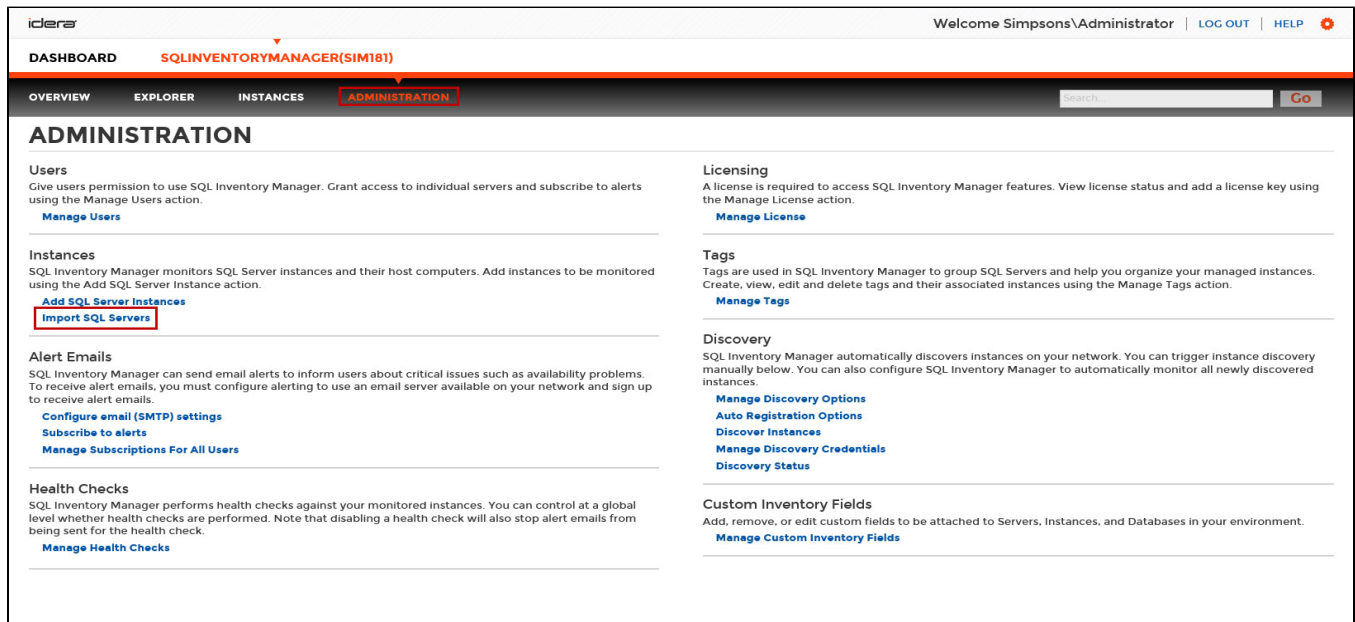


Import SQL Servers

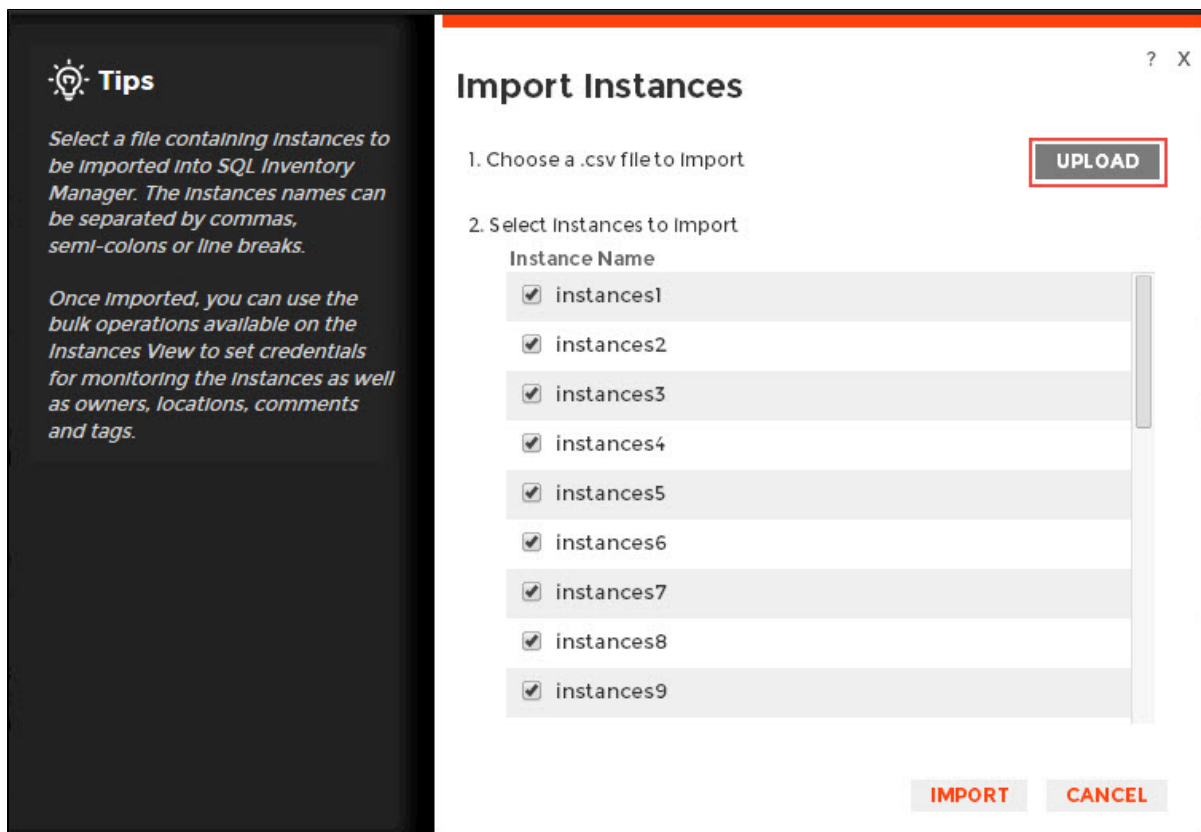
SQL Inventory Manager constantly discovers SQL Server instances so you can select those ones that you want to monitor. When you open the **Add SQL Server Instance** wizard, you can choose those ones you want to register with SQL Inventory Manager; however, you can also import a list of instances from your computer. Go to the **Administration** tab, on the **Instances** section you can find the option **Import SQL Servers**. Use this option to import a .csv file from your computer.



The screenshot shows the SQL Inventory Manager web interface. The top navigation bar includes 'DASHBOARD', 'SQLINVENTORYMANAGER(SIM181)', and a user welcome message. The main navigation tabs are 'OVERVIEW', 'EXPLORER', 'INSTANCES', and 'ADMINISTRATION' (which is active). The 'ADMINISTRATION' section contains several sub-sections: 'Users' (with a 'Manage Users' link), 'Instances' (with links for 'Add SQL Server Instances' and 'Import SQL Servers', where 'Import SQL Servers' is highlighted with a red box), 'Alert Emails' (with links for 'Configure email (SMTP) settings', 'Subscribe to alerts', and 'Manage Subscriptions For All Users'), 'Health Checks' (with a 'Manage Health Checks' link), 'Licensing' (with a 'Manage License' link), 'Tags' (with a 'Manage Tags' link), 'Discovery' (with links for 'Manage Discovery Options', 'Auto Registration Options', 'Discover Instances', 'Manage Discovery Credentials', and 'Discovery Status'), and 'Custom Inventory Fields' (with a 'Manage Custom Inventory Fields' link).

To import a file:

1. Click **Upload** to choose a .csv file from your computer.
2. SQL Inventory Manager displays the instances from your uploaded .csv file. You can select/unselect those instances that you want to import. Click **Import**.



The screenshot shows the 'Import Instances' dialog box. On the left, there is a 'Tips' section with instructions: 'Select a file containing Instances to be imported into SQL Inventory Manager. The Instances names can be separated by commas, semi-colons or line breaks.' and 'Once imported, you can use the bulk operations available on the Instances View to set credentials for monitoring the instances as well as owners, locations, comments and tags.' The main area of the dialog has two steps: '1. Choose a .csv file to Import' with an 'UPLOAD' button (highlighted with a red box), and '2. Select Instances to Import'. Below this is a list of instance names: 'instances1' through 'instances9', each with a checked checkbox. At the bottom right, there are 'IMPORT' and 'CANCEL' buttons.



CSV files

Keep in mind that the .csv files you use to import must have only the names of the instances.



After you import the instances, you can use the bulk options available on the Managed Instances view to set the credentials for monitoring them, as well as editing their owners, locations, comments, and tags.

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