

# Managing tags for an instance

SQL Elements allows you to manage tags for a specific instance. This option lets you choose which tags you want to add or delete for the respective instance.

On the instance details view, go to the sidebar on the right, find the section Tags, and click the pencil icon.

DASHBOARD

EXPLORER

INSTANCES

ADMINISTRATION

INSTANCE DETAILS

AUT-2008-001\SQL2008

[View Configuration](#) | [Edit Properties](#) | [Refresh Data](#) | [Disable Monitoring](#) | [Remove](#)

22

HEALTH CHECK RECOMMENDATIONS

Hide Health Checks

LEVEL 3

Database ADD\_DB\_FILES is Offline.

Database [AUT-2008-001\SQL2008].ADD\_DB\_FILES is in Offline state.

Show Details | Dismiss | Refresh

LEVEL 3

Instance AUT-2008-001\SQL2008 is slow.

Instance AUT-2008-001\SQL2008 took 13000 milliseconds to respond to a simple request.

Show Details | Dismiss | Refresh

LEVEL 3

Database DDD has not been checked with DBCC CHECKDB in 26 days.

Database [AUT-2008-001\SQL2008].DDD has not been checked with DBCC CHECKDB in over 26 days.

Show Details | Dismiss | Refresh

LEVEL 3

9 database(s) have never been backed up.

Click show details for more information.

Show Details | Dismiss | Refresh

LEVEL 3

8 database(s) have never been checked with DBCC CHECKDB.

Click show details for more information.

Show Details | Dismiss | Refresh

Show all recommendations

TOP DATABASES BY SIZE (MB)

msdb	11.25
ReportServer\$SQL...	9.38
tempdb	8.75
master	5
AUTDB	4

TOP DATABASES BY ACTIVITY (TRANSACTIONS/SEC)

No databases have any transaction activity.

DATABASES (10 databases | 50.6 MB of total size)

Database	Status	Recommendations	Type	Data Size (MB)	Log Size (MB)	Activity (trans/s)
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STATUS UP

UPTIME 100 %

RESPONSE TIME 13 s

22

Health Recommendations

19

Database Recommendation

INSTANCE SUMMARY

SQL Server 2008 RTM (10.0.1600.22)  
Enterprise Edition (64-bit)

Maximum Memory: 2147483647 MB  
Minimum Memory: 16 MB

Clustered: No  
Host Server: AUT-2008-001

Databases: 10  
Data Size: 37.8 MB  
Log Size: 12.9 MB

Owner: Carlis  
Location: Houston  
Comments:

TAGS

Development Integration

Business Hours

A new window for managing the instance tags opens. On this new window you can:

- Type a new tag and click **ADD**. The new tag is now added to the list. You can add several tags by separating them with a semicolon.
- Check or uncheck those tags you want to add or remove for this instance. Tags that were previously added and new added tags are checked by default.

When you finish making your edits, click **APPLY**.

Add a New Tag

ADD

24x7

Business Critical

Business Hours

☒

Development

☒

Disaster Recovery

☐

Integration

☒

Non-Critical

☐

Production

☐

Test

☐

APPLY



#### Tip

You can also remove tags by clicking directly the tags names on the sidebar without opening the Manage tags window.



#### Warning

- The tag name must begin with an upper or lowercase alphanumeric character.
- Your tag name must have a maximum length of 20 characters.