How to run reports

With the appropriate permissions, you can generate and view data directly from the Report Manager Web interface.

To use Report Manager to run reports:

1. Start Internet Explorer, and then type `http://ReportServerName/Reports` in the Address field. For example, if you are running Reporting Services on the `lab01` server computer, type `http://lab01/Reports`.
2. On the Reporting Services home page, click **SQL Safe**.
3. Click the report you want to run.

In order to configure Microsoft SQL Server Reporting Services on your computer, you can refer to Reporting Services Configuration Manager (Native Mode).

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